FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

(In terms of Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements Regulations, 2015)

Purpose and Objective of the Programmes

• To provide insights into the Company to enable the Independent Directors to understand the Company's business in depth that would facilitate their active participation in managing the Company

Familiarization and Continuing Education Process

• The Company through its Managing Director / Executive Director / Key Managerial Personnel conducts programmes/ presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company.

• Such programmes /presentations provide an opportunity to the Independent Directors to interact with the Senior Management of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time.

• The programmes/presentations also familiarizes the Independent Directors with their roles, rights and responsibilities.

The details of familiarization programs given to the Independent Directors cover the following areas:-

- Roles & Responsibilities of the Independent Directors as per Companies Act, 2013 and SEBI (LODR) Regulations, 2015
- Nature of the industry in which the listed entity operates
- Business Overview
- Strategic Outlook
- Safety, Health & Environment (SHE)

The details of the familiarization programs given to the Independent Directors on the areas as mentioned above during the Financial Year 2023-24 are as follows:

Sl. No	Name	During the FY 2023-24		On a cumulative basis	
		(in hours)	No of Programme attended	(in hours)	No of Programme attended
1	Mr. Sakti Kumar Banerjee	2	1	24	10
2	Mr. Santimoy Dey	2	1	24	10
3	Mr. Girish Paman Vanvari	2	1	7	3
4	Mr. Gopal Ajay Malpani	2	1	7	3
5	Ms. Rita Bhattacharya	2	1	4	2